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Bigshoes
Hospice Palliative Care Association of South Africa (HPCA)

MEMORANDUM OF UNDERSTANDING

This Agreement is between the *Hospice and Palliative Care Association of South Africa*, (hereinafter referred to as HPCA), located at 11a Lonsdale Building, Lonsdale Way, Pinelands, Cape Town and the *Bigshoes Foundation (head office)* located at The Memorial Institute for Child Health, Gate 13, Cnr Empire and Joubert Street, Braamfontein Johannesburg.

The purpose of the Agreement is to advance the mission and vision of both Bigshoes and HPCA through collaboration in key areas of joint work together. We commit ourselves to mutual respect and trust, a true partnership of equals, and a collaborative process of planning, implementing, and evaluating the work projects and activities that arise from the Terms of Reference stated below.

Bigshoes Vision: Bigshoes exists to protect the rights of vulnerable children through holistic health, treatment and family interventions so children can grow up to fill big shoes!

Bigshoes Mission: Bigshoes is committed to improving the medical care of orphaned and vulnerable children (OVC) with special emphasis on those affected by HIV and AIDS. We aim to do this by partnering with Government & other organisations to:

- Provide HIV testing, adoption medicals, ARV treatment and palliative care for OVC;
- Provide child health focused training for child caring professionals and caregivers
- Advocate and influence policy around the health care of OVC

HPCA Vision: Quality Palliative Care for All.

HPCA Mission: To promote quality of life, dignity in death and support in bereavement to all living with a life-threatening illness through the support of member hospices and partner organizations.



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Terms of Reference.

1. Collaborative working. HPCA and Bigshoes have a shared objective which is the support and development of children's services in South Africa, in particular care of children with life-limiting illness and children with other vulnerabilities. The organizations commit to mutual support and assistance in working towards this objective.

1.1 At National level HPCA and Bigshoes resolve to develop documents related to the development of paediatric palliative care in South Africa. These will include, but not be limited to, a Position Paper on Paediatric Palliative Care in South Africa.

1.2 Bigshoes and HPCA shall collaborate jointly in advocacy ventures to promote palliative care for children in any setting in accordance with the WHO definition of Palliative Care for Children.

1.3 Bigshoes and HPCA shall investigate the potential for an annual joint event to be decided between the parties with an agreed budget shared by the two organizations.

1.3 Bigshoes and HPCA will encourage and support collaboration between Bigshoes and HPCA personnel (staff and volunteers) to work together for the benefit of children and their family members cared for within the 2 organizations.

2. Websites:

2.1 HPCA and Bigshoes shall include a link to the other organization on their respective websites to demonstrate the partnership between the organizations.

2.2 HPCA and Bigshoes have collaboratively established the website for the "Baobab Paediatric Palliative Care Virtual Resource Centre". Funding for the web design was sourced through Bigshoes from OSI and for the web administrators time through HPCA from the Diana Princess of Wales Memorial Fund (DPOWMF).

3. Training:

3.1 Bigshoes and HPCA shall collaborate on training of personnel from each organization to enhance the skills of staff and volunteers for the benefit of children and their family members cared for within the 2 organizations.

3.2 Bigshoes Paediatric Palliative Care trained professionals who have been trained to run HPCA's introductory course in Paediatric Palliative Care may run these courses for hospices and other child focused organizations in their areas on



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behalf of and with remuneration from HPCA at an agreed hourly rate.

3.3 Bigshoes will promote HPCA's Paediatric palliative care training courses for professionals and HPCA will promote Bigshoes "Basic Child Health Care training for lay child care givers".

4. **Intellectual property rights.** Both Bigshoes and HPCA promote the development of paediatric palliative care and agree to share materials developed to forward this aim. Authorship of existing material developed by Bigshoes/HPCA will be protected and may only be used with permission and with acknowledgement to the relevant organization. Neither one of the parties will trade for gain in any material developed by the other party. We look forward in the future to collaborating on the production of materials which would be jointly owned.

Appointed Liaison Representatives.

At the outset of this Agreement, the following representatives are authorized to represent their respective organizations:

For Bigshoes: Luke Lamprecht
Karen Lamprecht
Michelle Meiring

luke.lamprecht@bigshoes.org.za
k.lamprecht@bigshoes.org.za
m.meiring@bigshoes.org.za

For HPCA: Liz Gwyther
Joan Marston
Kathy Henning

liz@hpca.co.za
joan@hpca.co.za
khenning@hpca.co.za



bigshoes
a promising future



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Signatures:

The following agree with the terms of reference outlined above on behalf of the Board of Directors of the two Organizations

Signed at Johannesburg on 6th May 2010

For Bigshoes

For HPCA

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[Handwritten signature]

ck Victoria Zaryanaky

Mr Luke Lamprecht
Chief Executive Officer

Dr Liz Gwyther
Chief Executive Officer

Postnetsuite 38
Private Bag X30500
Houghton, 2041
Gauteng
South Africa

PO Box 38785
Pinelands, 7430
W Cape
South Africa

011- 484 0792

021-5310277

011- 484 7499

021-5311706

k.lamprecht@bigshoes.org.za

info@hpca.co.za

www.bigshoes.org.za

www.hospicepalliativecaresa.co.za