



NACOSA

COLLECTIVELY TURNING THE TIDE
ON HIV, AIDS AND TB

Hospice Palliative Care Association of South Africa Networking HIV/AIDS Community of South Africa

MEMORANDUM OF UNDERSTANDING

This Agreement is between *The Hospice Palliative Care Association of South Africa*, (hereinafter referred to as HPCA), located at 11a Lonsdale Building, Lonsdale Way, Pinelands, South Africa, and *the Networking HIV/AIDS Community of South Africa* (hereinafter referred to as NACOSA), located at 6th Floor Norlen Building, Buitenkant Street Cape Town,

The purpose of the Agreement is to advance the mission and vision of both HPCA and NACOSA through collaboration in key areas of joint work together. We commit ourselves to mutual respect and trust, a true partnership of equals, and a collaborative process of planning, implementing, and evaluating the work projects and activities that arise from the Terms of Reference stated below.

NACOSA and HPCA collaborative work will be performed through a planning process as described in the Terms of Reference below, and for any new work areas or activities that might arise in the future.

HPCA Mission: To promote quality of life, dignity in death and support in bereavement to all living with a life-threatening illness through the support of member hospices and partner organizations.

HPCA Vision: Quality Palliative Care for All.

NACOSA Mission: The Networking HIV/AIDS Community of South Africa is a non-profit organisation with its head office in Cape Town. NACOSA seeks to reduce the impact of HIV, AIDS, and other social-economic conditions through building capacity, networking and strengthening the multi-sectoral response to these conditions in Southern Africa.

NACOSA Vision: Collectively turning the tide on HIV, AIDS and TB.

Terms of Reference.

1. **Capacity building:** HPCA and NACOSA shall work collaboratively to identify community-based organizations that would benefit from capacity building and to respond to requests for organisational assessment and organizational mentorship and training from community-based organizations and from funders including Dept of Health and Dept of Social Development. Staff from the two organizations will meet regularly to plan these activities to avoid duplication and to optimize assistance to NGOs, CBOs and FBOs.

2. **Technical Assistance.** HPCA and NACOSA shall collaborate on areas of technical assistance where the competencies of one organization may add value to the other. This shall be done through regular communication between the official designated representatives of each organization for managing this Agreement. Any costs related to such technical assistance and the budgets to support those costs, will be identified and agreed upon in advance of any technical assistance provided. HPCA and NACOSA commit to identifying opportunities for collaborative work in technical areas that advance the overall intent of this Agreement.

3. **Advocacy.** NACOSA and HPCA commit to mutual support and furtherance of both organizations goals. The two organizations have an important role to play in supporting CBOs and providing a voice for these organizations and the communities they serve with policy makers and funders

4. **Networking.** The impact of the HIV pandemic can only be mitigated through collaboration between all organizations – governmental and non-governmental. A key aspect of the collaboration between NACOSA and HPCA will be to build strong networking partners to ensure a collective impact to reduce the severity of the effect of the pandemic on local, provincial and national communities in South Africa.

5. Intellectual property rights.

Both HPCA and NACOSA promote the development of community home based care and palliative care and agree to share materials developed to forward this aim. Authorship of existing material developed by HPCA/NACOSA will be protected and may only be used with permission and with acknowledgement to the relevant organization. Neither one of the parties will trade for gain in any material developed by the other party. We look forward in the future to collaborating on the production of materials which would be jointly owned.

6. Collaboration in terms of running and assessing HW SETA approved learning programmes

Both NACOSA and HPCA have registered assessors but in the case of delivering skills programmes leading to a full qualification NACOSA and HPCA may utilize each other's HW SETA registered assessors and moderators for assessment and internal moderation.

Signed at Cape Town on 6th May 2010

Appointed Liaison Representatives.

At the outset of this Agreement, the following representatives are authorized to represent their respective organizations:

For HPCA: Liz Gwyther
Kathy Henning
Tel HPCA

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For NACOSA: Maureen van Wyk
Alani Esterhuysen

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+27-53-8321665

These representatives may change and shall be communicated to the other party in writing by the executive director or Chairperson of the organization.

Authorized Signatories:



Liz Gwyther
Chairperson, HPCA SA



Maureen van Wyk
Executive Director, NACOSA

Date: 6.5.2010

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